

~~2023 05 01~~

ਦਫ਼ਤਰ ਜ਼ਿਲ੍ਹਾ ਸਮਾਜਿਕ ਸਰੋਖਿਆ ਅਫਸਰ , ਮਾਨਸਾ

Mail id:- dssomansa@yahoo.com

સુર્ય

- 1) ਜ਼ਿਲ੍ਹੇ ਸਿੱਖਿਆ ਅਫਸਰ (ਸੈਕੰਡਰੀ),  
ਮਨਸਾ।
  - 2) ਜ਼ਿਲ੍ਹੇ ਸਿੱਖਿਆ ਅਫਸਰ (ਪ੍ਰਾਇਸਟਰੀ),  
ਮਨਸਾ।

ਨੰ: ਸਸ਼ਸਾ/ਮਨਸ/ ੧੦੫-੧੦੬ ਮਿਤੀ ੩।੭। ੨੦੨੩

ਦਿਵਿਆਂਗਜਨ ਵਿਅਕਤੀਆਂ ਦੇ ਲਿਖਿਤੀ ਇਮਤਿਹਾਨਾਂ ਵਿੱਚ ਸਕਰਾਈਬਰ ਆਤੇ ਰੀਡਰ ਦੇਣ ਸਾਬੰਧੀ ਗਾਈਡਲਾਈਨਜ਼, ਤੇਜ਼ ਬਾਰੇ।

ਮੁੱਖ ਦਵਤਰ ਦੇ ਪੱਤਰ ਨੰ.ਡੀਏ-2(ਸਸ)-2023/21419-441 ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ। 30.06.2023 ਚਾਰੀ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਸਬੰਧੀ ਦਿਵਿਆਂਗਜਨ ਵਿਅਕਤੀਆਂ ਦੇ ਲਿਖਿਤੀ ਇਮਤਿਹਾਨਾਂ ਵਿੱਚ ਸਕਾਈਬਰ ਅਤੇ ਰੀਟਨ ਦੇਣ ਸਾਥੋਂ ਪ੍ਰਾਪਤ ਤਤਾਏਨਜ਼, ਦੀ ਕਾਪੀ ਮੁੱਲ ਰੂਪ ਵਿੱਚ (ਨੱਥੀ) ਭੇਜਦੇ ਹੋਏ ਆਪ ਜੀ ਨੂੰ ਅਗਲੇਰੀ ਲੇਕ੍ਰੀਂਦੀ ਕਾਰਵਾਈ ਅਮਲ ਵਿੱਚ ਲਿਕਾਈ  
ਛਿੱਤ ਕੇਂਚਿਆ ਕਹਦੇ ਹਨ।

ਫਰੀ- ਰਾਣੀਡਲ ਧਨਜ ਦੀ ਕਾਪੀ

Mind reP  
ਜਿਲ੍ਹਾ ਸਮਾਜਿਕ ਮੁਲਖਾਵਾ ਅਫਸਰ,

ਮਾਤਸਾ ।

ମାତ୍ରମ ।  
୧୯୫୦ ଜିଲ୍ଲା ପରିଷଦ୍ କାନ୍ତି ଗାସ୍‌ଟୀଲ୍ ପରିଷଦ୍  
ଫେବ୍ରୁଆରୀ ୧୯୨୩ ୧୮୪୧୭ ଫିଲ୍ ଅକ୍ଟୋବ୍ରେ ୧୯୨୩

ବୁଦ୍ଧି ଏକାକି ହେଲା ନାହିଁ ତାଙ୍କ ପାଇଁ ମହାତ୍ମା ଗାନ୍ଧୀ  
ଏବଂ ଶରୀରକ ଏହାକି କଥା କିମ୍ବା କଥା କଥା କଥା

૧૪) ગાંદેરાજીનાજ એ ૨૦૧

ପ୍ରିସ୍ କଲାମ୍ ମହାନ୍ ଶିଳ୍ପୀ  
ମିଶନ୍

ਸਮਾਜਿਕ ਸੁਰੱਖਿਆ ਅਤੇ ਇਸਤਰੀ ਤੇ ਬਾਲ ਵਿਕਾਸ ਵਿਭਾਗ, ਪੰਜਾਬ,  
ਐਸ.ਸੀ.ਓ ਨੰ: 102-103, ਸੈਕਟਰ 34-ਏ ਚੰਡੀਗੜ੍ਹ, ਫੋਨ ਨੰ: 0172-2608746  
ਈ.ਮੈਲ (dddwed8@gmail.com)

ਵੱਲ

ਸਮੂਹ ਜਿਲ੍ਹਾ ਸਮਾਜਿਕ ਸੁਰੱਖਿਆ ਅਫਸਰ।  
ਪੰਜਾਬ।

ਨੰ: ਭੀਏ-2(ਸਸ)-2023/ 21419 — 44।  
ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ। 30/06/2023

ਵਿਸ਼ਾ-

ਦਿਵਿਆਂਗਜਨ ਵਿਅਕਤੀਆਂ ਦੇ ਲਿਖਤੀ ਇਮਤਿਹਾਨਾਂ ਵਿੱਚ ਸਕਰਾਈਬਰ ਅਤੇ  
ਰੀਡਰ ਦੇਣ ਸਥਾਂਧੀ ਗਾਈਡਲਾਈਨਜ਼ ਤੇਜ਼ ਬਾਰੇ।

ਉਪਰੋਕਤ ਵਿਸਾ ਅੰਕਿਤ ਮਾਮਲੇ ਸਥਾਂਧੀ ਆਪ ਨੂੰ ਇਸ ਦਫਤਰ ਵਲੋਂ ਪੱਤਰ ਨੰ. ਭੀਏ-

2(ਸਸ)/2023/20010-20032 ਮਿਤੀ 26-05-2023 ਦੀ ਲਗਾਤਾਰਤਾ ਵਿੱਚ ਭਾਰਤ ਸਰਕਾਰ ਵਲੋਂ ਜਾਰੀ

Guidelines for Conducting written examination for persons with Benchmark Disabilities ਮਿਤੀ

29-08-2018 ਦੀ ਕਾਪੀ ਇਸ ਪੱਤਰ ਨਾਲ ਨੱਖੀ ਕਰਦੇ ਹੋਏ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜੀ ਜਾਂਦੀ ਹੈ।

ਡਿਪਟੀ ਤਾਏਰੀਕਟਰ(ਸਸ-5)

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દિ. ૩/૭/૨૦૧૮ ગુજરાત (પ.ડ.) / ૬૦૯

ਪੰਜਾਬ ਸਰਕਾਰ

ਸਮਾਜਿਕ ਸੁਰੱਖਿਆ ਅਤੇ ਇਗਤਾਵੀ ਤੇ ਭਾਲੂ ਵਿਚਾਰ। ਵਿਭਾਗ  
(ਪ੍ਰਾਣੀ ਅਤੇ ਪ੍ਰਾਣੀ ਮੌਜੂ)

१८५

ਮਿਤੀ, ਹੰਡੀਗੜ੍ਹ ੨੧/੭/੨੦੨੦

1. ਹਾਜ਼ ਦੇ ਸਮੂਹ ਵਿਕਾਸ ਦੇ ਮੁਖੀ
  2. ਹਾਜ਼ ਦੇ ਸਮੂਹ ਮੰਡਲਾਂ ਦੇ ਕਿਸ਼ਾਨਕ
  3. ਹਾਜ਼ ਦੇ ਸਮੂਹ ਫਿਪਟੀ ਕਿਸ਼ਾਨਕ
  4. ਰਜਿਸਟਰਾਰ, ਪੰਜਾਬ ਅਤੇ ਹਿੰਦੂਆਣਾ ਹਾਈਕੋਰਟ, ਹੰਡੀਗੜ੍ਹ
  5. ਹਾਜ਼ ਦੇ ਸਮੂਹ ਜਿਲਾ ਅਤੇ ਸੈਸਨ ਜੱਸ
  6. ਹਾਜ਼ ਦੇ ਸਮੂਹ ਉਪ ਮੰਡਲ ਮੇਤਿਆਟੇ
  7. ਹਾਜ਼ ਦੇ ਸਮੂਹ ਥੋਰਡ/ਕਾਹਪੇਹੋਨਾਂ

**ਵਿਸਾ:** ਦਿਵਿਆਗਜਨ ਉਮੀਦਵਾਰਾ ਦੇ ਲਿਖਤੀ ਇਮਤਿਹਾਨ ਸਬੰਧੀ ਦਿਸਾ ਨਿਰਦੇਸ਼।

ਸ੍ਰੀਮਾਨ / ਸ੍ਰੀਤੀ ਜੀ.

ਮੈਨੂੰ ਉਪਰੋਕਤ ਵਿਸੇ ਤੇ ਆਪ ਦਾ ਧਿਆਨ ਇਸ ਵਿਭਾਗ ਦੇ ਪੱਤਰ ਨੰ: 3/73/2017-  
3ਡਸ(ਪ.ਦ.)/5, ਮਿਤੀ 31.1.2020 ਦੇਲ ਦਿਵਾਉਂਦੇ ਹੋਏ ਇਹ ਲਿਖਣ ਦੀ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਭਾਰਤ ਸਰਕਾਰ  
ਮਨਿਸ਼ਟਾਂ ਆਫ ਸੋਸ਼ਨ ਜਸਟਿਸ ਐਡ ਇੰਮਪਾਵਰਮੈਟ, ਡਿਪਾਰਟਮੈਂਟ ਆਫ ਡਿਸਟੇਂਸਿਲਟੀ ਅਫੋਰਜ਼, ਨਵੀ ਦਿੱਲੀ  
ਵਲੋਂ ਜਾਰੀ ਪੱਤਰ ਨੰ: 16/11/2003-DDIII, ਮਿਤੀ 26.2.2013 ਰਾਂਹੀ ਦਿਵਿਆਰਾਜਾਨਾਂ ਲਈ ਲਿਖਤੀ ਇਮਤਿਹਾਨ  
ਸਬੰਧੀ ਜਾਹੀ ਗਾਈਡਲਾਈਨਜ਼ ਨੂੰ ਪੰਜਾਬ ਹਾਜ਼ ਵਿਚ ਇੰਨ ਬਿੰਨ ਲਾਗੂ ਕਰਨ ਸਬੰਧੀ ਹਦਾਇਤਾਂ ਜਾਰੀ ਕੀਤੀਆਂ  
ਗਈਆਂ ਸਨ।

2. ਇਨ੍ਹਾਂ ਹਦਾਇਤਾਂ ਨੂੰ ਸੁਪਰਸੀਡ ਕਰਦੇ ਹੋਏ ਭਾਹਤ ਸਰਕਾਰ ਵਲੋਂ ਪੱਤਰ ਨੰ: 34-02/2015-DDIII, ਮਿਤੀ 29.8.2018(ਕਾਪੀ ਨੱਖੀ) ਹਾਹੀਂ ਇਵਿਆਜ਼ਨਾਂ ਲਈ ਲਿਖਤੀ ਇਮਤਿਹਾਨ ਸਬੰਧੀ ਨਵੀਆਂ ਗਾਈਜ਼ਡਲਾਈਜ਼ ਜਾਚੀ ਕੀਤੀਆ ਜਾ ਚੁਕੀਆ ਹਨ। ਇਗ ਲਈ ਪੰਜਾਬ ਹਾਜਾ ਵਿਚ ਵੀ ਭਾਹਤ ਸਰਕਾਰ ਵਲੋਂ ਜਾਹੀਂ ਨਵੀਆਂ ਗਾਈਡਲਾਈਜ਼ ਨੂੰ ਇਨਖਿੰਨ ਲਾਂਗ ਕਰਨ ਦਾ ਫੇਸਲਾ ਲਿਆ ਗਿਆ ਹੈ।

3. ਇਹ ਵੀ ਸਪਸ਼ਟ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਉਪਰੋਕਤ ਹਦਾਇਤਾਂ ਦੇ ਸਨਮੁੱਖ ਕਾਰਵਾਈ ਕਰਦੇ ਹਨ ਅਤੇ ਆਰਤ ਸਰਕਾਰ, ਮਨਿਗਟਰੀ ਆਫ ਸੋਸਾਨ ਜਮਟਿਸ ਐਡ ਇੰਪਾਰਟਮੈਂਟ, ਡਿਪਾਰਟਮੈਂਟ ਆਫ ਇੰਪਾਰਟਮੈਂਟ ਆਫ ਪਹਿਜਨਜ਼ ਲਿਦ ਡਿਮਾਈਥਿਲਟੀਜ (ਦਿਗਿਆਨਜ਼ਨ), ਨਾਲ ਦਿੱਲੀ ਵਲੋਂ ਪੱਤਰ ਨੰ: 34-02/2015 DDM(PL), ਮਿਤੀ 11 ਜੂਨ 2019 (ਕਾਪੀ ਨੌਜਵੀ) ਹਾਂਹੀ ਜਾਲੀ ਹੁਣਇਤਾਂ ਨੂੰ ਦੀ ਪਿਆਨ ਵਿਚ ਰਖਿਆ ਜਾਂਦੇ।

4 ਇਹ ਹਾਲਾਂਤਰ ਪ੍ਰਮੇਨਲ ਵਿਭਾਗ (ਪੀ.ਪੀ.3 ਸਾਧਾ) ਦੇ ਪੱਤਰ ਨੇ PERS PP  
30MISC/54/2009 IPP3 1/40264/2020, ਮਿਤੀ 25.6.2020 ਰਾਹੀਂ ਪ੍ਰਾਪਤ ਹੋਈ ਪ੍ਰਕਾਸ਼ਤ ਦੇ  
ਸਨੌਰ ਜ਼ਿਲ੍ਹੇ ਵਿਖੇ ਆਉਣਾ ਚਾਹੀਏ।

FOREWORD

## ହରଜୁ ଘାସା

Quintus

प्रिय दोस्तों के लिए आपका इस विषय पर जानकारी अत्यधिक उपयोगी होगी।

ਪੰਜਾਬ ਸਰਕਾਰ ਨੂੰ ਇਸ ਵਿਭਾਗ ਦੇ ਪੱਤਰ ਨੰ: 3/73/2017-3ਡਸ(ਪ.ਫ.)/ 6 ਮਿਤੀ 3.1.2020 ਦੇ ਹਵਾਲੇ  
ਇਨ ਬਿੰਨ ਪਾਲਣਾ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-

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**ਕੈਲੂ ਚਾਲਾ**  
ਉਪ ਸਕੱਤਰ

ਸੇਵਾ ਵਿਖੇ

ਸਮੂਹ ਵਿਸ਼ੇਸ਼ ਮੁੱਖ ਸਕੱਤਰ/ ਵਧੀਕ ਮੁੱਖ ਸਕੱਤਰ/

ਵਿੱਤੀ ਕਮਿਸ਼ਨਰ/ ਪ੍ਰਬੰਧਕੀ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ।

ਅ. ਵਿ. ਪ. ਨੰ: 3/73/2017-3ਡਸ(ਪ.ਫ.)/ 610

ਪੰਥ. ਅ. ਨੰ: 3/73/2017-3ਡਸ(ਪ.ਫ.)/ 611

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: ੩।੮।੨੦੨੦

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: ੩।੮।੨੦੨੦

ਇਕ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਇਸ ਵਿਭਾਗ ਦੇ ਪੱਤਰ ਨੰ: 3/73/2017-3ਡਸ(ਪ.ਫ.)/ 7,  
ਮਿਤੀ 3.1.2020 ਦੇ ਹਵਾਲੇ ਵਿਚ ਲੋਚੀਂਦੀ ਕਾਰਵਾਈ/ ਇਨ ਬਿੰਨ ਪਾਲਣਾ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-

1. ਚੇਅਰਮੈਨ, ਪੰਜਾਬ ਲੋਕ ਸੇਵਾ ਕਮਿਸ਼ਨਰ, ਪਟਿਆਲਾ
2. ਸਕੱਤਰ, ਅਧੀਨ ਸੇਵਾਵਾ ਚੋਣ ਬੋਰਡ, ਸੈਕਟਰ 68, ਵਣ ਕੰਪਲੈਕਸ, ਐਸ. ਏ. ਐਸ. ਨਗਰ
3. ਰਜਿਸਟਰਾਰ, ਸਮੂਹ ਪੁਨੀਵਰਸਿਟੀਆਂ ਪੰਜਾਬ ਰਾਜ।

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**ਕੈਲੂ ਚਾਲਾ**  
ਉਪ ਸਕੱਤਰ  
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F. No. 34-02/2015-DD-III  
Government of India  
Ministry of Social Justice & Empowerment  
Department of Empowerment of Persons with Disabilities (Divyangjan)

Pt. Deendayal Antyodaya Bhawan  
C.G.O. Complex, New Delhi - 110001  
Dated: the 10th August, 2018

Office Memorandum

**Subject:** Guidelines for conducting written examination for Persons with Benchmark Disabilities

The undersigned is directed to say that this Department had issued the guidelines for conducting written examination for persons with disabilities defined in terms of erstwhile Persons with Disabilities (Equal Opportunities, Protection for Rights and Full Participation) Act, 1995 vide OM No. 16-110/2003-DD III dated 26/02/2013. The Department had constituted a Committee under the Chairmanship of Secretary, DEPwLD in March, 2015 to review the said guidelines based on the issues raised by Union Public Service Commission and others. Meanwhile the Central Government enacted the Rights of Persons with Disabilities Act, 2016 (RPwD Act, 2016) which came into force from 19.04.2017. The Act provides for reservation in Government jobs for persons with benchmark disabilities as defined under section 2 (r) of the said Act.

Based on the findings of the Committee, the Central Government hereby lays down the revised guidelines for conducting written examination for persons with benchmark disabilities in supersession of the earlier guidelines issued vide OM No. 16-110/2003-DD III dated 26/02/2013 as under:

I. These guidelines may be called as "Guidelines for conducting written examination for persons with benchmark disabilities 2018".

II. There should be a uniform and comprehensive policy across the country for persons with benchmark disabilities for written examination taking into account improvement in technology and new avenues opened to the persons with benchmark disabilities providing a level playing field. Policy should also have flexibility to accommodate the specific needs on case to case basis.

III. There is no need for giving separate criteria for regular and competitive examinations.

IV. The facility of Scribe/Reader/Lab Assistant should be allowed to any person with benchmark disability as defined under section 2(r) of the RPWD Act, 2016 and has limitation in writing including that of speed if so desired by him/her.

In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arm affected-BA) and cerebral palsy, the facility of scribe reader lab assistant shall be given, if so desired by the person.

In case of other category of persons with benchmark disabilities, the provision of scribe reader lab assistant can be allowed on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his behalf, from the Chief Medical Officer/Civil Surgeon/ Medical Superintendent of a Government health care institution as per proforma at APPENDIX-I

V. The candidate should have the discretion of opting for his own scribe reader/lab assistant or request the Examination Body for the same. The examining body may also identify the scribe/reader/lab assistant to make panels at the District/Division/ State level as per the requirements of the examination. In such instances the candidates should be allowed to meet the scribe two days before the examination so that the candidates get a chance to check and verify whether the scribe is suitable or not.

In case the examining body provides the scribe/reader/lab assistant, it shall be ensured that qualification of the scribe should not be more than the minimum qualification criteria of the examination. However, the qualification of the reader should always be matriculate or above.

In case the candidate is allowed to bring his own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking examination. The persons with benchmark disabilities opting for own scribe reader should submit application for own scribe as per proforma at APPENDIX-II

VI. There should also be flexibility in accommodating any change in scribe reader/lab assistant in case of emergency. The candidates should also be allowed to take more than one scribe/reader for writing different papers especially for disabled. However, there can be only one scribe per subject.

VII. Persons with benchmark disabilities should be given as far as possible, the facility of choosing the mode for writing the examinations i.e. in Braille or in the large size of three print or even by recording the answers as the examining bodies

can easily make use of technology to convert question paper in large prints, e-text, or Braille and can also convert Braille text in English or regional languages.

IX. In case, the persons with benchmark disabilities are allowed to take examination on computer system, they should be allowed to check the computer system one day in advance so that the problems, if any in the software system could be rectified. Use of own computer/laptop should not be allowed for taking examination. However, enabling accessories for the computer based examinations such as keyboard, customized mouse etc should be allowed.

X. The procedure of availing the facility of scribe should be simplified and the necessary details should be recorded at the time of filling up of the forms. Thereafter the examining body should ensure availability of question papers in the format opted by the candidate as well as suitable seating arrangement for giving examination.

XI. The disability certificate issued by the competent medical authority at any place should be accepted across the country.

XII. The word "extra time or additional time" that is being currently used should be changed to "compensatory time" and the same should not be less than 30 minutes per hour of examination for persons who are allowed use of scribe reader lab assistant. All the candidates with benchmark disability not availing the facility of scribe may be allowed additional time of minimum of one hour for examination of 3 hours duration. In case the duration of the examination is less than an hour, then the duration of additional time should be allowed on pro rata basis. Additional time should not be less than 5 minutes and should be in the multiple of 5.

XIII. The candidates should be allowed to use assistive devices like talking calculator (in cases where calculators are allowed for giving exams), tailor's tape, Braille slate, abacus, geometry kit, Braille measuring tape and augmentative communication devices like communication chart and electronic devices.

XIV. Proper seating arrangement (preferably on the ground floor) should be made prior to the commencement of examination to avoid confusion or distraction during the day of the exam. The time of giving the question papers should be marked accurately and each supplier of examination papers should be ensured.

XV. If a person has visual impairment, he/she should be provided reading material in braille or e-text or on computer screen and the screen reading software for open books in English. Similar software for audio should be made accessible to him/her. Question papers and all other examination documents should be accessible to the differently abled students in a dignified manner.

XVI. Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.

XVII. As far as possible the examination for persons with disabilities should be held at the ground floor. The examination centres should be accessible for persons with disabilities.

2. It is requested to ensure that the above guidelines are scrupulously followed while conducting examination for persons with benchmark disabilities. All the recruitment agencies, Academics/Examination Bodies etc. under the administrative control of each Ministry/Department may be advised appropriately to ensure compliance of implementing these guidelines. Action taken in this regard may be intimated to this office.

3. The above guidelines are issued with the approval of Hon'ble Minister (Social Justice & Empowerment).

Yours faithfully,

(D.K. Panda)

Under Secretary to the Government of India  
Tele. No. 24369059

1. Secretary of all Ministries Department.

2. Secretary, UPSC, Shahjahan Road, New Delhi.

3. Chairman, SSC, Block No.12, CGO Complex, Lodhi Road, New Delhi-110003

4. Chairman, University Grants Commission with a request to issue necessary instructions to all universities including Deemed Universities for compliance.

5. Chairman, Railway Board

6. All National Institutes and RCI under administrative control of Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of SJ&E, New Delhi.

Copy for information to: CUPD, Sarojini Bhawan, Bhawan Dass Road, New Delhi

**Certificate regarding physical limitation in an examinee to write**

This is to certify that, I have examined Mr/Ms/Mrs \_\_\_\_\_ (name of the candidate with disability), a person with \_\_\_\_\_ [nature and percentage of disability as mentioned in the certificate of disability], S/o/D/o \_\_\_\_\_ a resident of \_\_\_\_\_ (Village/District/State) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature

Chief Medical Officer/Civil Surgeon/ Medical Superintendent of a  
Government health care institution

Name & Designation

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

**Note:**

Certificate should be given by a specialist of the relevant stream/disability (e.g. Visual impairment - Ophthalmologist, Locomotor disability - Physiotherapist/specialist/PMR).

**Letter of Undertaking for Using Own Scribe**

I \_\_\_\_\_, a candidate with \_\_\_\_\_ (name  
of the disability) appearing for the \_\_\_\_\_ (name of the  
examination) bearing Roll No. \_\_\_\_\_ at  
(name of the centre) in the District  
(name of the State). My  
qualification is \_\_\_\_\_.

I do hereby state that \_\_\_\_\_ (name of the scribe) will  
provide the service of scribe/reader/lab assistant for the undersigned for  
taking the aforesaid examination.

I do hereby undertake that his qualification is \_\_\_\_\_. In  
case, subsequently it is found that his qualification is not as declared by the  
undersigned and is beyond my qualification, I shall forfeit my right to the  
post and claims relating thereto.

(Signature of the candidate with Disability)

Place:

Date:

S. No. 34-02/2018-DL III(Pt)  
Government of India  
Ministry of Social Justice & Empowerment  
Department of Empowerment of Persons with Disabilities (Divyangjan)

Pt. Antyodaya Bhawan, 5th Floor,  
CGO Complex, Lodhi Road, New Delhi  
Dated 1<sup>st</sup> January, 2019

**OFFICE MEMORANDUM**

**Sub:- Compliance of order of Hon'ble High Court of Delhi in the matter of  
Shri Aditya Narayan Tiwari & Anr. Vs Union of India & Anr reg.**

In continuation of this Department's O.M. of even number dated 28/11/2018 (copy enclosed), the undersigned is directed to say that Hon'ble High Court of Delhi has further clarified in the matter as under vide order dated 04/12/2018 (copy enclosed):

"Till the panel of scribes is formed, if any examination is conducted by any of the Department wherein the petitioners and similarly situated persons appear in the exam, the guidelines dated 29.8.2018 shall not be applicable, however, the candidate shall appear in terms of guidelines dated 26.02.2013....."

2. All the Ministries/Departments are requested to issue appropriate advisory to all examining bodies under their administrative control to make a panel of scribe/reader/lab assistant at the District/Divisional/State Level in terms of clause V of the guidelines dated 29/08/2018. Till the panel of scribes is not formed, any of the Department who are conducting the exam, shall not conduct the exam in terms of guidelines dated 29/08/2018.

Encl: As above

*D.K. Panda*  
(D.K. Panda)

Under Secretary to the Govt. of India & CPIO  
Tel. No. 24369059

1. Secretary of all Ministries/Department
2. Secretary, UPSC, Shahjahan Road, New Delhi
3. Chairman, SSC, Block No. 12, CGO Complex, Lodhi Road, New Delhi - 110002
4. Chairman, University Grants Commission with a request to issue necessary instructions to all universities including Deemed Universities for compliance.
5. Chairman, Railway Board  
Shri Jayanta Kumar Ganguly, Joint Secretary A- Department of Personnel & Training Ministry of Personnel, Public Grievances and Pensions, North Block, New Delhi - 110001

Cont...

U.P.

1. In accordance with and PC under administrative control of  
Ministry of Empowerment of Persons with Disabilities (Divyangjan),  
Ministry of SJ&E, New Delhi.

**Copy for information to:** CCPD, Sarojini Bhawan, Bhagwan Dass Road, N.D.  
**Copy to:** 1. Shri S.K. Rungta, General Secretary, National Federation of the  
Blind, Plot No. 21, Sector VI, M.B. Road, Pushp Vihar, New Delhi-  
110017.  
2. Director, IBPS, for similar necessary action.